

## ORDAINED MINISTER'S PARSONAGE EXPENSE WORKSHEET

For the Year \_\_\_\_\_

Expense	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Sub-Total	TOTAL
<b>Purchase of Home:</b>														
Down payment														
Closing costs														
Other related costs														
Rent/House payment														
<b>Utilities expense:*</b>														
Electricity														
Fuel														
Water & Sewer														
Garbage														
<b>Parsonage &amp; Furniture Expense:</b>														
Furniture Purchases														
Insurance*														
Maintenance/Repairs														
<b>Other Expenses:</b>														
Taxes*														
Pest Control														
Lawn Care														
Other:														
<b>TOTAL EXPENSES</b>														

\* If not already included in Rent or House Payment.

**NOTE:** This is a worksheet for the minister's convenience. Totals from this worksheet should be reported to your employing organization at the close of November (some expenses for December will have to be estimated) on the Ordained Minister's Parsonage Expense Report form and will be excluded, up to a ceiling determined by the Union from the worker's taxable income. **Should the IRS question the amounts presented it will be the worker's responsibility to provide proof of these expenditures.**